

# NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

**April 5, 2018  
Boardroom  
MINUTES**

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Present: B. Selby, Chair; M. McAllister, M. Vaughan, A. Stratford, J. Russell, T. McLean, D. Mann, T. Hathway, C. Tozer, S. Olsen, M. Bhargava, L. Kay, B. Carman, P. Went, C. Gilmer, S. Walsh, P. Page Hoisak, L. Davis

B. Gutteridge, B. Gerber, D. Morrison

Regrets: D. Slater

Staff: J. Gillard, J. Wright, E. Vosburgh

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**1. CALL TO ORDER**

B. Selby called the meeting to order at 5:00 pm.

**2. CONFLICT OF INTEREST**

None declared.

**3. EDUCATION PRESENTATION**

L. Davis and A. Stratford welcomed Cobourg Collegiate Institute Principal, Jeff Kawzenuk and Sister Physician Clarissa to the meeting. Mr. Kawzenuk provided an overview of his role in supporting students in Tanzania, Africa through outreach programs in partnership with the school. Sister Physician Clarissa reviewed the current health climate in the village that she is from and outlined how she is raising money to support an expansion of a maternity wing in the village's small hospital. The Board thanked them for coming to the meeting to share highlights of the visit and extended thanks to Dr. Stratford for coordinating the presentation.

**4. CONSENT AGENDA**

It was Moved by T. McLean and Seconded by L. Kay to approve the Consent Agenda matters as circulated. Carried.

**5. ITEMS FOR DISCUSSION / INFORMATION**

**5.1 Report from the Board Chair**

B. Selby reported on the recent radio advertisement highlighting the great patient care made possible by the NHH Foundation. The local ad was developed through the radio station manager in response to care provided to his family at NHH.

B. Selby welcomed Brian Driscoll, Director of Finance, NHH Auxiliary to the meeting. Brian will be retiring from his role in the Auxiliary as of the start of the next fiscal year. B. Selby extended her thanks on behalf of the entire Board of Directors for all his hard work to support the Auxiliary and NHH.

NHH Board Executive members attended a recent Collaborative Governance Committee meeting held in Peterborough. Peterborough Regional Health Centre will be hosting the next OHA Advanced Governance Certificate course; members who may be interested in attending should speak with L. Davis.

## **5.2 Report from the Senior Staff**

L. Davis highlighted the report that was pre-circulated. NHH will be hosting a Volunteer Recognition Event on April 18<sup>th</sup>; all members invited.

The telephone system upgrade is now complete and the switchover went smoothly. Ontario Colleges of Pharmacists audit completed this week. S. Walsh provided highlights of the final report and noted the team is very pleased with the outcome. The auditors noted that very few organizations would have accomplished what NHH has in such a short time. The Board expressed their thanks to S. Walsh for her leadership in this area.

## **5.3 Report from the Finance and Audit Committee**

T. McLean provided the report of the Finance and Audit Committee.

The Committee received an impact analysis report on adding urology to the surgical services options at NHH. This growth opportunity is in line with the strategic plan to grow surgical services. The required equipment is included in the approved capital budget and positive revenue generation is expected in year 2 of the program. Physician partnership is still in discussion to ensure all options are considered. Expanded use of equipment was discussed; Dr. Stratford noted that the laser is not suitable for other procedures.

**On a Motion by T. McLean, Seconded by M. McAllister, the Board of Directors supported the addition of urology services at Northumberland Hills Hospital as outlined in the impact analysis, contingent on Letter of Understanding with service physicians. Carried.**

The Committee reviewed a recommendation from HIROC to increase insurance liability coverage to \$25 million. This recommendation is standard for any organization that treats children or provides obstetrical services. Senior team has reviewed the recommendation following request from the Committee and have agreed that \$20 million liability coverage is the best choice at this time. Annual premiums will increase by just over \$800 annually.

**On a Motion by T. McLean, Seconded by P. Went, the Board of Directors approved the increased insurance claims coverage to \$20 million. Carried.**

## **5.4 Report from the NHH Auxiliary**

P. Page Hoisak provided the report of the NHH Auxiliary.

P. Page Hoisak and Brian Driscoll are at the end of their terms as President and Director of Finance, respectively. P. Page Hoisak outlined that she has been privileged to attend the hospital Board meetings and delighted to introduce Brian to present this year's donation of \$131,000 to NHH.

B. Driscoll presented the cheque to L. Davis on behalf of the Auxiliary, bringing the total Auxiliary donation for 2017-18 to \$200,000. His presentation highlighted the 95 years that the hospital Auxiliary has been in existence with a generation of \$4 million to the hospital over those years. He highlighted the many areas of work of the volunteers including the Little Treasure Shop and Petticoat Lane. Challenges for the Auxiliary were outlined including lower membership and loss of Auxiliary crafters.

The Board thanked Brian and Pat for all their work to support NHH.

#### **5.5 Report of the NHH Foundation**

T. Hathway provided the report of the NHH Foundation.

The Foundation has a number of events planned for the spring including the Foundation Annual General Meeting. The Youth Care Committee is working at bringing the first Colour Run to Northumberland County in July. A local bar has announced that they will provide half of their proceeds from the grand opening in April to the NHH Foundation.

The Foundation set a goal to raise \$2.28 million by March 31, 2017. At the end of March 2018 they have raised \$2.6 million.

**It was Moved by L. Kay and Seconded by S. Olsen to receive all reports. Carried.**

#### **6. IN CAMERA**

On a motion from C. Gilmer and Seconded by D. Mann, the meeting moved to In-camera. The in-camera meeting addressed matters related to medical human resources.

#### **7. NEXT MEETING**

Thursday, May 3, 2018.

#### **8. TERMINATION**

The meeting was terminated at 7:01 pm on a motion by M. McAllister.