

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

February 7, 2019
Boardroom
MINUTES

Present: B. Selby, Chair; C. Gilmer, P. Went, L. Kay, B. Carman, S. Olsen, A. Logan, M. Hilborn, D. Slater, T. Hathway, M. McAllister, T. McLean, K. Liu, S. Walsh, L. Davis, M. Vaughan, M. Bhargava

K. Simmons, D. Morrison

Regrets: K. Al-Ali, C. Tozer

Staff: J. Gillard, E. Vosburgh, A. Mukherjee

1. CALL TO ORDER

B. Selby called the meeting to order at 5:00 pm. A. Mukherjee, V.P. Finance, was introduced and welcomed to his first meeting of the Board.

2. CONFLICT OF INTEREST

None declared.

3. CONSENT AGENDA

B. Selby reviewed the process for a consent agenda at the Board meeting.

It was Moved by L. Kay and Seconded by K. Liu to approve the Consent Agenda matters as circulated. Carried.

4. EDUCATION SESSION – Community Mental Health Services

Jennifer Cox, Integrated Regional Director, NHH Community Mental Health Services presented the education session. The presentation highlighted number of visits and trends, the new walk-in clinic and the police partnership program M.H.E.A.R.T.

Following the presentation, the Board queried on services of the M.H.E.A.R.T. program being provided in a patients home. J. Cox outlined that this is dependent on the needs of the patient; an assessment will be done at patient location. J. Cox further outlined, following another question, that walk-in clinic and M.H.E.A.R.T. hours are being reviewed for weekend and evening clinics. The next phase of this review will be assessing usage and determining number of visitors after hours. Transportation challenges for clients is also part of the review.

The Board queried on the hopes for future funding for mental health services in the community. J. Cox outlined that the hope is to expand the walk-in clinic partnerships and to eventually have residents of Northumberland County able to get their inpatient mental health care still close to home.

5. ITEMS FOR DISCUSSION / INFORMATION

4.1 Report from the Board Chair

B. Selby extended her thanks to all members of the NHH Board and NHH Foundation Board that attended the Joint Board social. The event was a great opportunity to strengthen relations and review successes and challenges. Appreciation extended to R. Cunningham and her family member and friend for all their hard work to make the event successful.

B. Selby reported that P. Went, Board Vice Chair, has recently been recognized in the community as an Unsung Hero. The Board extended their congratulations on the well-deserved recognition.

4.2 Report from the Senior Staff

L. Davis highlighted the report that was circulated. NHH has welcomed Abhi Mukherjee to the senior management team in the role of Vice President and Chief Financial Officer. The 2nd annual skate party is being held this weekend at the Cobourg Community Centre, all members of the Board are invited along with their families.

ALC pressures continue at the hospital. The transitional beds partnership with a local retirement home is up and running with three patients placed. This is a temporary program to the end of March, 2019. L. Davis outlined, in response to a question, that patients eligible to move to these transitional beds must meet specific criteria such as higher level of ambulation. Meetings are underway to review options with the retirement home should funding for the program not continue into the next fiscal year.

4.3 Report from the Finance and Audit Committee

T. McLean provided the report of the Finance and Audit Committee.

The final Hospital Accountability Planning submission (HAPS) was pre-circulated in the meeting package. T. McLean outlined that there have been no substantial changes to the draft plan that was presented in December. The final plan was submitted to the Central East LHIN at the end of January.

The Clinical Information System (CIS) project continues to progress. A memorandum of understanding (MOU) has been developed for the seven hospitals included in the project as an understanding of each organizations commitment to proceed to the next phase to develop the governance agreement. The four smaller hospitals have developed a covering letter to accompany the MOU which highlights the key points including the ability for hospitals to opt out prior to signing the governance agreement.

On a motion by T. McLean, seconded by M. McAllister, the Board approved NHH to continue to proceed in the CIS Collaboration and to sign the Memorandum of Understanding as presented. Carried.
--

4.4 Report of the Governance Committee

P. Went reminded members of the Board of past discussions on document security for Board materials. Starting in February, meeting packages will no longer be circulated by email. Packages can be viewed and printed from the

board portal website. Each member has a secure log-in. Notice when meeting materials are available will be sent by email.

4.5 Report from the NHH Auxiliary

M. Hilborn provided the report of the NHH Auxiliary.

The NHH Auxiliary is on track to meet the fundraising target of \$175,000 in 2018-19.

Petticoat Lane is in the search for a new, larger location. Current lease is up this spring.

4.4 Report of the NHH Foundation

T. Hathway provided the report of the NHH Foundation.

The 2018 Light Up a Life campaign was the best to date raising \$190,000. Special thanks was extended to Dr. A. Tilley for served as chair of the campaign.

The annual Mental health matters event was well attended at the Capitol Theatre in January with guest speaker Elizabeth Manley.

The annual NHH Staff appreciation event will be held on February 14th with a candy bar, run by volunteers from the NHHF Board and NHH senior team members. Candy bags will be delivered to staff working the night shift.

NHH Foundation has achieved an actual fundraising total of \$3,019,000 against a goal of \$2,408,000. The Board extended their congratulations to everyone at the Foundation for the early success.

<p>It was Moved by C. Gilmer and Seconded by S. Olsen to receive all reports. Carried.</p>

5. IN CAMERA

On a motion from T. McLean and Seconded by B. Carman, the meeting moved to In-camera. The in-camera meeting addressed matters related to medical human resources and partnership opportunities.

6. NEXT MEETING

Thursday, March 7, 2019.

7. TERMINATION

The meeting was terminated at 6:54 pm on a motion by T. McLean.