

# NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

February 3, 2022  
Virtual  
**MINUTES**

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Present: P. Went, Chair; B. Selby, C. Tozer, S. Anderson, C. Gilmer, M. McAllister, T. McLean, D. Morrison, B. Nixon, S. Olsen, D. Slater, R. Stevenson, S. Forsyth, F. Cameron, G. Ivory, M. Bhargava, S. Walsh, B. Davis

K. Simmons, M. Noel, L. Savoy

Staff: J. Gillard, J. Cox, L. Obomighie, C. Gyorfi, B. Pye

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**1. EDUCATION SESSION: ONTARIO NOT FOR PROFIT CORPORATIONS ACT**  
Lydia Wakulowsky, Legal Counsel at Borden Ladner Gervais (BLG), Partner and Specialist in Health Law, provided an overview of the Not-for-Profit Corporations Act (ONCA) outlining what is required by NHH to comply. This act replaces the former Ontario Corporations Act.

**2. TERRITORIAL ACKNOWLEDGEMENT**  
C. Gilmer shared a reflection and provided the territorial acknowledgement.

**3. CALL TO ORDER**  
P. Went called the meeting to order at 5:03 pm.

**4. CONFLICT OF INTEREST**  
None declared.

**5. CONSENT AGENDA (Approval of Previous Minutes - December 2, 2021)**  
It was Moved by S. Anderson and Seconded by C. Gilmer to approve the Consent Agenda matters as presented. Carried.

**6. ITEMS FOR DISCUSSION / INFORMATION**

**5.1 Report from the Board Chair**

P. Went provided an update on recent activities. An OHA webinar was attended by P. Went and B. Selby related to ONCA. This webinar offered more information on requirements from the Board perspective and information will be shared with the smaller sub-group that will develop the plan for implementing ONCA changes.

Meetings were held individually between the Chair and interested Directors and Community members wishing to have input related to professional development and contributions.

P. Went discussed the signed CEO/CFO attestation as part of the Board package is one of the responsibilities of the Board to ensure the organization complies with required regulations and Acts.

The Board agenda is now two pages. The second page includes the Accountability for Reasonableness (A4R) principles which guides NHH ethical decision-making framework.

Two generative discussion sessions were held on the topic of Equity, Diversity and Inclusion facilitated by L. Vosburgh. L. Obomighie will now be leading this work for NHH and brings a great deal of experience on the topic. The March 3<sup>rd</sup> generative discussion will be focused on strategic planning.

A new Board and Committee meeting schedule was pre-circulated to all members noting two new meetings, Jun 3 is an added Board meeting to receive all reports from May committees and Jun 28 is the date for the Annual Meeting.

## 5.2 Report from the Senior Staff

The senior staff report was pre-circulated.

S. Walsh focused her report on the theme of gratitude acknowledging gratitude to Accreditation Canada for recognizing the effects of the pandemic and the ability for hospitals to plan for accreditation. As a result, all accreditation dates were pushed out and NHH will now complete accreditation in September 2022.

A new campaign “Caring for the Carers” has begun spearheaded by a spirit committee focusing on the mental, physical, and spiritual needs of staff through various activities and initiatives.

S. Walsh shared heartfelt gratitude to John Summerfield for creating the recent video of community residents thanking staff at NHH and acknowledging their efforts. NHH in turn sent a kudo card of thanks back to Mr. Summerfield with comments from staff, physicians, and the Senior team.

The Light up a Life Campaign fundraiser reached over \$272,000 in donations towards funding of new cardiac monitoring equipment. S. Walsh personally signed over 620 thank you letters.

Amy Ludolph, Recreational Therapist and Elder Life Specialist with NHH's Elder Life Program, has been awarded a **2021 Excellence Award** from The Seniors' Care Network. Amy played a critical part in leading the introduction and support for NHH's Virtual Visiting Program, a critical connector for patients and their loved ones through the many waves of the pandemic.

S. Walsh recognized two retired Patient and Family Advisory Council (PFAC) members, Bill Prawecki and Peter Hosiak. Bill Prawecki was an inaugural member of PFAC and instrumental in the CIS implementation and MyChart patient portal. Peter Hosiak was on various committees including supporting HR and other recruitment activities. Welcome to three new advisors Ashleigh Bilton (Diversity and Inclusion Committee and Strategic Planning), Donna Tindale-Henderson (Cancer and Supportive Care) and Ann Dobby (Human Resources/Recruitment and Medicine Quality and Practice Committee).

## 6.3 Report from the NHH Auxiliary

S. Forsyth provided a verbal report of NHH Auxiliary activities.

Volunteers will begin to come back to re-open the Little Treasure Shop starting Feb. 14<sup>th</sup> with a goal to bring back other non-patient facing volunteers. Petticoat Lane opened on limited days Jan. 20<sup>th</sup> and since re-opening has a net intake of \$3,015.00. Feb. 11<sup>th</sup> will be a pre-valentine sale. L. Phipps who manages Petticoat Lane will be

stepping down but will remain a volunteer. B. Galonski Manager Volunteers has begun a campaign to recruit new volunteers including those that may have retail experience. The Auxiliary has \$139k in their accounts as of Jan. 31<sup>st</sup> and hope to fulfill the commitment of \$100k contribution to the CIS fund by end of March.

#### **6.4 Report of the NHH Foundation**

W. Ito provided the report of the Foundation.

Foundation office staff have been working mostly from home with just one employee in the office at a time until further notice. The plan is to re-evaluate this once case numbers start declining and start to come back in a staggered approach. Operational plans are being reviewed and goals for the coming fiscal year, along with the budget for 2022-23 year will be prepared. Galalicious magazine was distributed with Northumberland News before Christmas, copies are still available in the office. This fundraising event raised almost \$207k.

Light up a Life Campaign chaired by Susan Walsh raised over \$272,000. Since this campaigns inception in 1994, a total exceeding \$3.2 million has been raised to fund needed equipment for the hospital. The money raised will be used to purchase more advanced cardiac monitors.

Board Executives along with the Foundation and Hospital Directors meet at this time of year to discuss the past year and develop plans moving forward. The next meeting will be Feb. 17 via Zoom.

As of the end of December 2021 the NHH Foundation has raised \$4.8 million against the annual goal of \$3.5 million.

<p><b>It was Moved by M. McAllister and Seconded by T. McLean to receive all reports. Carried.</b></p>
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#### **6. IN CAMERA**

On a motion by D. Morrison the meeting moved to in-camera. The in-camera meeting addressed matters related to medical human resources and financial matters.

#### **7. NEXT MEETING**

Thursday, April 7, 2022

#### **8. TERMINATION**

The meeting was terminated at 6:41 pm on a motion by D. Morrison.