

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

June 8, 2023
Virtual
MINUTES

Present: T. McLean, VC; C. Gilmer, D. Morrison, B. Nixon, S. Olsen, R. Stevenson, L. Savoy, K. Simmons, M. Bhargava, S. Forsyth, W. Ito, S. Walsh, K. Zimmerman, J. Obomighie

M. Cassaday, M. Noel, L. Orpana, C. Tozer

Regrets: B. Selby, Chair; P. Went, M. McAllister, G. Ivory, P. Ketov, S. Anderson,

Staff: C. Gyorfi, L. Obomighie, K. Zimmerman, J. Gillard

Guests: C. Nesmith (Media). L. Dickson (Scholarship Recipient), A. Seymour

1. TERRITORIAL ACKNOWLEDGEMENT

C. Tozer provided the territorial acknowledgement and provided a personal reflection.

2. HEALTH PROFESSIONS SCHOLARSHIP PRESENTATION

T. McLean discussed NHH created the Health Professions Scholarship program in 2003 to help students from west Northumberland who have chosen to pursue a career in the health sector. As in previous years there was a strong response from the community following a call for applications.

In addition to being enrolled or accepted for enrollment in a full-time study program, each of the scholarship applicants were evaluated on a combination of criteria, including academic achievements, extra-curricular activities, a letter explain their career goals and written references from teachers or mentors.

T. McLean announced Nicole Crisp of Castleton and Lola Dickson of Grafton as the 2023 Health Professions scholarship recipients. Each student is well deserving of the award, and each will receive a cheque in the amount of \$1,500.

Lola Dickson joined this meeting virtually and thanked the Board for recognizing her noting she hoped to come back one day to NHH in the field of nursing when her education is completed. Nicole Crisp was unable to attend due to a commitment.

The Board congratulated each student and their families on their achievements and wished them all the best as they pursue their goals.

3. CALL TO ORDER

T. McLean called the meeting to order at 5:24p.m.

4. EDUCATION SESSION: CREDITIALING

Dr. Mukesh Bhargava presented on the topic of the credentialing process explaining how credentialing is completed at NHH as well as the role of the Board in the process.

5. CONFLICT OF INTEREST

None declared.

6. APPROVAL OF PREVIOUS MINUTES

It was Moved by S. Olsen and Seconded by C. Gilmer to accept the minutes of April 6, 2023 as presented. Carried.

7. CONSENT AGENDA

Upon review of the agenda one correction was made. Item 8.6.2 was revised to reflect “Restated Articles of Incorporation” rather than “Restated Articles of Amendment”.

8. ITEMS FOR DISCUSSION / INFORMATION

7.1 Report from the Board Chair

T. McLean Board Vice Chair provided a report on behalf of B. Selby, Chair and took the opportunity to reflect on his many years of service on the Board. As this is his final Board meeting, Tom shared what an accomplishment it was to have the new hospital constructed on time and on budget. He noted over the years of his tenure, he worked with 4 CEOs, 3 COS, and 8 Board Chairs and although there were difficult times over the years for the hospital, the Senior leadership team and the Board were always up to the job. The recent Board self-assessment results indicated the Board achieved and exceeded results in most categories, a testament to the quality of governance of this Board.

S. Walsh thanked Tom for his many contributions over the years, noting he was a very strong Board member and will be greatly missed.

7.2 Report from the Senior Staff

S. Walsh provided the Senior staff report to the Board highlighting key initiatives and activities since the last meeting.

Under the strategic pillar of advocacy, on Apr. 21st Minister Tibollo, Associate Minister of Mental Health and Addictions joined the Mayors of Port Hope and Cobourg, Chief VanderGraff, MPP Piccini as well as representatives from our community partners- Rebound Child and Youth Services, Community Health Centers of Northumberland and the OHT-N at the NHH Mental Health office to discuss opportunities to provide greater support and funding to the Mental Health Program. Current funding levels do not allow providers to meet the demand for services. This was a very positive discussion and allowed us to provide insights into challenges with lack of funding and resources to support the number of individuals who require these necessary services. The outcome of this discussion was the development of a collaborative MHA funding proposal between the partners and in concert with OHT-N.

A very eager and energetic Committee has been meeting over these past months to create what is sure to be an amazing celebratory event in October recognizing NHH 20 years. More details to be shared once available.

NHH’s chillers – the large units that deliver air conditioning throughout the building- date back to the opening of the hospital almost 20 years ago. An open procurement process has recently been completed and a vendor to replace the chillers has been secured. NHH is anticipating delivery of the replacement chillers this October. Installation will be completed during the fall and winter. At a cost of close to \$2 million, this critical infrastructure upgrade will be funded in part by the hospital with applications for financial support submitted for consideration by the province in the coming year’s Hospital Infrastructure Renewal Fund program and other rebate opportunities.

Under the strategic pillar, responsive and healthy work environment, NHH recently hosted a series of internal events May 8-14 recognizing the contributions on the interprofessional team, specifically nurses.

A highlight for the 2023 National Nursing Week activities was the May presentation of NHH's 2023 Nursing Practice Awards. A peer-nominated recognition, the Nursing Practice Award ceremony, hosted by Chief Nursing Executive Kate Zimmerman and Susan Walsh offered an opportunity to celebrate 10 individual nurses who embody the hospital's core values of quality, integrity, respect, teamwork and compassion in their practice.

The EDIAC committee continues to educate and enlighten staff, physicians and midwives on the many equity and diversity topics through monthly updates as well as bringing to the forefront the various recognition months. Over May NHH acknowledged National Hospice & Palliative Care Week and In June National Indigenous History month.

June of course is also Pride month and this year NHH installed a rainbow walkway at the front of the hospital as well as raised the Pride flag. Events are being planned throughout the month as well. "The introduction of a rainbow crosswalk at NHH is the latest of many steps taken by the hospital to continue creating an equitable, inclusive, and barrier-free environment for all".

S. Walsh noted she was pleased to be interviewed along with Lola Obomighie by Rob Washburn on Consider This Northumberland Show – which will air this month on his podcast and also on 89.7FM. This was an opportunity to chat further about EDIAC activities at NHH and the Board/Hospital's commitment to diversity and inclusion.

May 31st NHH held the annual long service awards recognizing the contributions of staff employed for 10-15-20-25 years along with one 30-year staff member. A total of 70 long service award recipients were celebrated for a combined total of over 1045 years of service being celebrated.

Jennifer Gillard did an incredible job of MCing the event. Board Chair Beth Selby shared a welcome message for the Board. Messages of commitment, teamwork, going the extra mile with humour and kindness echoes from all those Managers and Directors who spoke so eloquently of their staff.

S. Walsh shared she is very pleased to announce the promotion of Jennifer Gillard to Vice President Patient Experience, Public Affairs and Strategic Partnerships. Jennifer's passion, attention to details, knowledge and strong communication skills are only a few of her many redeeming qualities. Jennifer lives our core values and truly embraces our shared purpose always putting 'people first'. Jennifer was also recognized for her service, having reached 15 years at NHH and we are proud to have her on our Senior team.

Senior leadership shared there are a number of evolving strategic conversations taking place with several academic organizations including Queens, TMU, Mohawk and Loyalist to secure future opportunities related to education, recruitment and innovative approaches to health human resources challenges including primary care. These conversations are in the early stages right now and more fulsome updates will be provided at the Annual Meeting when Dr. Bhargava and Susan Walsh provide an update on their shared goal related to NICE (non-urban innovation and collaborative effort).

Under the strategic pillar, exceptional care, every time, for every person, last month saw the resumption of in-person Patient Family Advisory Council (PFAC) meetings. With pandemic restrictions relaxing, in-person meetings have resumed throughout the hospital. The PFAC partners were very pleased to have the first opportunity to gather together in person since the pandemic began.

At this meeting, Bonnie McKee was welcomed as the inaugural Chair of the PFAC. Bonnie will be working closely with Jennifer Gillard and dedicated committee members to ensure the patient and family voice is represented in all we do at NHH. A member of NHH's PFAC team since July 2022, Bonnie now serves on a number of committees, including but not limited to EDIAC, the Patient Experience Measurement working group and the Seniors Care Best Practice working group.

7.3 Report from the NHH Auxiliary

S. Forsyth provided an update on recent Auxiliary activities. The Little Treasure Shop will be closed this coming Sunday in order to complete inventory. The shop has been having a difficult time with closings due to outbreaks and volunteer shortages but is doing much better with sales now. Recent computer issues have been resolved.

A raffle for two items (kitchen basket and flow and garden tub) will take place next week. The draw will be held June 26th at 2pm.

Petticoat Lane recently held a day of caring. Two Cameco volunteers installed new cupboard doors and the countertop at the cash station was replaced. New ceiling fixtures are required and hope these will be installed in the near future.

Petticoat Lane has a display at the Cobourg library which is a great advertising opportunity. The joint communications team is also working on putting details out on social media.

Recent items donated to Petticoat Lane were brought to the Colborne Auction and resulted in \$2,152.00. Petticoat lane has had sales of over \$1,000 over the last two months and most days are averaging \$700 to \$800 in sales. S. Forsyth noted the Auxiliary is well on its way to its 2023-24 NHH commitment.

7.4 Report from the NHH Foundation

W. Ito provided an update on behalf of the NHH Foundation of recent and upcoming activities. Wine and Ale 2023 is officially sold out. We will be welcoming over 300 guests under the Big Tent on June 28th. This will be a night of social and celebration all while raising much needed funds for our Hospital. Again, this year tickets will be sold for a wine basket raffle. We are once again hoping for Board members to donate a bottle of wine to help build this basket. If interested, please drop off your bottle at the Foundation office. If you missed your change to get tickets to the event, please contact the Foundation office and be added to the waitlist.

McHappy Day, held on May 10th, was a huge success and raised over \$18,500.00. Thank you everyone who offered your time to help make this possible.

You may recall, the Foundation lemon-aid event took place throughout Northumberland during the spring and summer months of last year. This event was very successful in raising both awareness and donations for our Hospital. Lemon-aid is returning again this year. If you happen to spot one be sure to stop and acknowledge those participating. If you or someone you know is interested in participating with your own

stand, please reach out to the Foundation office and they would be more than pleased to sign you up and arrange a kit to be available for you.

Galacious planning is underway. The event will take place on Nov. 4th, so mark your calendars and stay tuned for more updates.

Following the launch of the Exceptional Community, Exceptional Care Campaign, a buzz can be felt around our community. We still have \$7 million to raise over the next two years, however; there are aggressive plans in place to achieve this goal. Over the coming months you will hear and see more about this campaign.... IT'S TIME!!

Many of you may also recall the "famous" candy bar that the Foundation used to set up annually to show our Hospital staff appreciation for all they do. This was always such a fun day for everyone. During the pandemic this event had to pause. This year, during Nurses week, the event made its comeback, and it was so much fun for all that participated. It is incredible what sharing a little bit of candy can do to generate laughter and conversation all in an effort of expressing gratitude to our incredible NHH teams.

W. Ito shared this is her last official report to the Board and took the opportunity to personally thank each member of the Board for the respect and support they have offered her. Wendy shared that the Board has made her time a true pleasure as she participated in meetings and during her time as Chair for the NHH Foundation Board and offered her thank you to all.

7.5 Finance and Audit Committee Motion

On behalf of M. McAllister, Finance and Audit Committee Chair, T. McLean presented the recommendation for Board approval of the 2022-23 Audited Financial Statement as presented.

On a Motion by D. Morrison and Seconded by B. Nixon the Board approved the 2022-23 Audited Financial Statement. Carried.

7.6 Governance Committee Motions

L. Savoy on behalf of the Governance Committee discussed in order to comply with the Ontario Not for Profit Corporations Act (ONCA) changes are required to update the Articles of Amendment which replaces the organization's Letters Patent and Supplemental Letters Patent. Once the Articles have received approval with the MOH, Restated Articles of Incorporation must be filed with the Ontario government. This would bring NHH in compliance with all ONCA requirements.

Additionally, the Governance Committee recommends a change to the Board composition, increasing the number of elected Directors from the current number of 12 to 13. This would also require a change to Bylaw 3.01 to reflect the increase and to change the number of Board Directors to agree with the Articles of Amendment. A detailed briefing note was included in the agenda package.

The Governance Committee brings forward for Board approval the following four motions.

The Governance Committee recommends that the Board of Directors approves the Articles of amendment, as presented, subject to any changes by a regulatory or government agency.

The Governance Committee recommends that the Board of Directors approves the Restated Articles of Incorporation, as presented, subject to any changes made by a regulatory or government agency.

The Governance Committee recommends that the Board of Directors resolves to update Bylaw 3.01 to:

- Increase the number of elected Board members from 12 to 13 and,
- Change the number of Board Directors to agree with the Articles of Amendment.

On a Motion by L. Savoy and Seconded by C. Gilmer, the Board of Directors approved the Articles of Amendment, as presented, subject to any changes by a regulatory or government agency. Carried.

On a Motion by L. Savoy and Seconded by S. Olsen, the Board of Directors approved the Restated Articles of Incorporation, as presented, subject to any changes made by a regulatory or government agency. Carried.

On a Motion by L. Savoy and Seconded by R. Stevenson, the Board of Directors approved the resolution to update Bylaw 3.01 to:
1) Increase the number of elected Board members from 12 to 13 and,
2) Change the number of Board Directors to agree with the Articles of Amendment. Carried.

L. Savoy explained annually all Board policies are reviewed. A small committee reviewed the policies this year with no significant substance changes to note. Most changes were of a process or procedural nature. All policies were provided to the Board in advance of this meeting for review. The Governance Committee recommends to the Board for approval all Board policies with amendments as presented.

On a Motion by L. Savoy and Seconded by K. Simmons the Board of Directors approved all Board policies with amendments as presented. Carried.

9. Other Business/Correspondence

There was no other business to discuss.

10. IN CAMERA

On a Motion by T. Mclean the meeting moved to in-camera. The in-camera meeting addressed matters related to medical human resources and financial matters.

11. TERMINATION

The meeting was adjourned at 6:10p.m.