



NHH

Northumberland
Hills Hospital

MINUTES

Meeting:	Board of Directors
Date:	December 7, 2023
Time:	5:00pm-6:00pm
Place:	Boardroom
Our Shared Purpose:	<i>People First</i>

Committee Members in Attendance:			
<input checked="" type="checkbox"/> B. Selby, Chair	<input checked="" type="checkbox"/> C. Gilmer, VC	<input checked="" type="checkbox"/> M. McAllister	<input checked="" type="checkbox"/> M. Cassaday
<input checked="" type="checkbox"/> D. Morrison	<input type="checkbox"/> B. Nixon	<input type="checkbox"/> S. Anderson	<input type="checkbox"/> S. Olsen
<input type="checkbox"/> R. Stevenson	<input checked="" type="checkbox"/> P. Went	<input checked="" type="checkbox"/> L. Savoy	<input checked="" type="checkbox"/> K. Simmons
<input checked="" type="checkbox"/> S. Walsh	<input checked="" type="checkbox"/> M. Cocchetto	<input checked="" type="checkbox"/> L. Sellar	<input checked="" type="checkbox"/> C. Bell-Smith
<input checked="" type="checkbox"/> R. Freeborn	<input checked="" type="checkbox"/> L. Andrews	<input checked="" type="checkbox"/> M. Bhargava	<input type="checkbox"/> J. Obomighie
<input checked="" type="checkbox"/> G. Ivory	<input checked="" type="checkbox"/> K. Zimmerman	<input type="checkbox"/> S. Forsyth	<input type="checkbox"/> P. Ketov
<input type="checkbox"/> J. Fleming	<input checked="" type="checkbox"/> J. Gillard	<input checked="" type="checkbox"/> C. Gyorfi	<input checked="" type="checkbox"/> L. Obomighie
<input checked="" type="checkbox"/> L. Orpana	<input type="checkbox"/> M. Noel	<input type="checkbox"/>	<input type="checkbox"/>

1.	TERRITORIAL ACKNOWLEDGEMENT
	B. Selby provided the territorial acknowledgement.
2.	CALL TO ORDER
	The meeting was called to order at 5:00pm.
3.	EDUCATION SESSION: PRIVACY
	Courtney Shields, Privacy Officer was introduced by Jennifer Gillard. Courtney presented on the topic of privacy which is an annual requirement for all staff and volunteers.
4.	CONFLICT OF INTEREST
	None declared.
5.	APPROVAL OF PREVIOUS MINUTES
	An amendment to the previous minutes of October 5, 2023, is required to correct the title of the education session from Equity, Diversity, and Inclusion to reflect the topic of discussion Integrated Stroke Unit. It was Moved by M. McAllister and Seconded by D. Morrison to approve the minutes of October 5, 2023, with the correction as noted above. Carried.

6.	CONSENT AGENDA
	It was Moved by P. Went and Seconded by L. Savoy to approve the consent agenda matters as pre-circulated. Carried.
7.	ITEMS FOR DISCUSSION/INFORMATION
	<p>7.1 <u>Report from the Board Chair</u></p> <p>B. Selby shared congratulations to Susan Walsh who is now the OHT-N Co-Chair along with Taryn Rennicks, noting the Board is looking forward to hearing about Susan and Taryn’s learnings from the ‘listening tour’ with their signatories.</p> <p>B. Selby reflected she appreciated the Patient and Family Advisory Council (PFAC) biannual report presented to the Quality and Safety Committee November 15th by Bonnie McKee, Chair of the NHH PFAC. In this report was shared recent accomplishments and the next priorities of the council.</p> <p>A thank you from the Board Chair to Judy Fleming, CCIO for an excellent cybersecurity update at the Nov. 22nd Finance and Audit Committee meeting. The full presentation was included in the Board package for members to review.</p> <p>B. Selby shared the pleasure of giving remarks on behalf of the Board at the Auxiliary’s 100th anniversary celebrations. The Auxiliary continues to be very impressive.</p> <p>Of note, the informal comments being shared regarding the new NHH logo that honour comments made at the October Board meeting – the logo is modern, colourful, embraces the caring hands and blends well with the NHH Foundation and Auxiliary logos. Kudos to Jennifer Gillard and all those involved.</p> <p>The next Board Generative Discussion will be held <u>Wed. Jan. 24th at 5pm</u> on the topic of AI and Healthcare. Please note the change in date from Jan. 4th.</p>

7.2 Report from the CEO

The Senior Leadership report was pre-circulated as part of the agenda package. S. Walsh provided key highlights of activities noting NHH continues on its EDIAC journey. A recent lunch and learn was held with guest speaker, Professor Dean Smith who provided insight into what it means to be an ally. The aim of the session was to build an understanding of the context within which care is provided to Indigenous Peoples.

Members of NHH had an opportunity to attend the Black Oak Savanna in Alderville which was a very special opportunity to learn about the work to preserve the horticulture through seed preservation so as not to become extinct.

S. Walsh noted she too has had heard great comments about NHH's newly refreshed logo.

NHH is entering into the third year of operational planning. The activities and metrics will cascade into further development of the corporate balanced scorecard.

S. Walsh updated the Board on recent NICE (Non-urban innovation and collaborative efforts) sessions. There are plans being worked through to hold a joint design session with TMU, OHT-N and NHH related to primary and specialty physicians. This is a topic both aligned with the strategic plan and important to our community.

In November an inaugural NICE Talks format was held with guest speaker Juha Kahila from Finland sharing the efforts to reduce and eliminate homelessness in his country.

S. Walsh shared an update regarding the OHT-N noting funding has been received for the next three years. There have been some staffing challenges she and Taryn are working through. Also discussed the Co-Chairs of the OHT-N have been meeting with key signatories on a 'listening tour' to gain feedback as well as learn from other OHTs.

7.3 Finance and Audit Committee – Motion

M. McAllister explained as part of this year's capital budget, hospital management is replacing the chiller units which have reached their life expectancy. The old chillers will be decommissioned and replaced. Hospital management is requesting access to the restricted capital account and the withdrawal of \$1.935 million to use for payment of the new chillers.

On a Motion by M. McAllister and Seconded by D. Morrison the Board approves the withdrawal of \$1.935 million from the restricted capital account to use for payment for the new chillers.

Carried.

7.4 Report from the NHH Auxiliary

B. Selby provided the NHH Auxiliary report on behalf of S. Forsyth. It has been a remarkable few weeks for both retail establishments and the Auxiliary in general.

At Petticoat Lane Oct 31, jewellery sold at auction put the day's sales to \$3,422 – the best one-day revenue in the past 6.5 years. This pushed October's revenues to \$27,703, just \$8 below the record set in Oct. 2023. The Lane held a two-day half price sale on Nov. 24-25 which was a huge success, over \$3200.00. A sale at Petticoat Lane is upcoming on Dec. 14-15 with 75% off Christmas items and 50% off everything else. It is worth a visit! November sales at Petticoat Lane were \$15,788 – another best November in the past seven years.

The Little Treasure Shop held a two-day Customer Appreciation Sale, that resulted in well over \$6000 between the Thursday to Saturday. The Little Treasure Shop is having a sale starting Dec. 4th with 15% off all Christmas items. There is also a draw for two baskets – a spa basket and a Christmas basket which includes two bottles of wine. November net for the Little Treasure Shop was \$7506 and of note since April the Little Treasure Shop has transferred \$27,000 to the general fund.

Since the volunteer recruitment campaign started in the summer, there have been over fifty expressions of interest, and most have been matched with a position in a priority area. We are excited about the increase in our numbers, and we expect applicants to keep coming.

The second annual NHH Auxiliary General Meeting was a success, well attended and much appreciated by all. Coordinators gave their reports and Keri Campbell, Interim Manager Volunteers reported for those who could not attend.

Ellen Douglas, Occupational Health Manager gave an excellent presentation on the methods of protecting ourselves and the patients. Hand hygiene, vaccinations, masking, and general infection control were discussed with a lots of questions asked.

The 100th Anniversary celebration was a huge success, well attended and very much enjoyed. There were greetings, speeches and presentations which included a message from Mary Simon, Governor General of Canada. The original message is framed and in the Auxiliary office. Since the inception of the hospital Auxiliary in 1923, over \$5 million has been raised for the hospital.

Rob Washburn, who has a radio show called Consider This Northumberland, extended an invitation to Jennifer Gillard, Laura McCracken Ebrell, who was the Chair of the 100th Anniversary Celebration Committee, and myself to be on his show to talk about the Auxiliary and its history. The interview was held Fri. Dec. 1st and can be found on his website.

It has been a busy few weeks, but we are thrilled with the results. We are looking forward to a successful 2024, in both recruitment numbers and fundraising numbers.

7.5 Report from the NHH Foundation

G. Ivory provided an update on recent NHH Foundation activities. November and December seasonally mark the most active fund-raising period for the Foundation, and this year the Northumberland community reinforced their dep support of the numerous activities that took place:

- Galalicious (returned to the multi-restaurant format)
- Light up a Life (Annual mail campaign)
- Spry Family Christmas Tree
- JJ's Christmas tree raffle

No less important have been the Foundation's ongoing donations from the Auxiliary, bequests (planned giving), and the work of the Campaign Cabinet which is expected to meet its objective by the time the campaign completes.

Overall, the Foundation remains on target to meet or exceed the target to raise just under a total of \$5 million for the year ended March 2024.

It was Moved by P. Went and Seconded by M. McAllister to accept all reports as presented. Carried.

8. OTHER BUSINESS/CORRESPONDENCE

There was no other business to discuss.

9. IN CAMERA SESSION

On a Motion by C. Gilmer and Seconded by L. Savoy the meeting moved to in-camera. The in-camera meeting addressed matters related to medical human resources and financial matters.

10. ADJOURNMENT/NEXT MEETING

On a Motion by B. Selby the meeting was adjourned. The next meeting is scheduled for February 1, 2024