



NORTHUMBERLAND HILLS
HOSPITAL
BOARD OF DIRECTORS MANUAL

CATEGORY:	GOVERNANCE	NUMBER: I-012
ISSUED BY:	GOVERNANCE COMMITTEE	PAGE: 1 of 1
APPROVED BY:	BOARD OF DIRECTORS	
DATE OF ISSUE:	JANUARY 2011	

RULES OF PROCEDURE

Policy:

The Northumberland Hills Hospital Corporation shall conduct its meetings using the Rules of Order described within *Robert's Rules of Order*, latest edition that may be published from time to time.

Purpose:

Pursuant to Hospital By-laws, meeting procedures shall be selected by the Board to ensure the orderly and proper conduct of its affairs at meetings for the Board, Board Committees, and Members.

Process:

Copies of the reference book, *Robert's Rules of Order* shall be available in the CEO's office, NHH Administration Department.

References:

- NHH By-laws, Meeting Procedures

Approved:

January 2011
February 2016
February 2017 reviewed
February 2018 reviewed
February 2019 reviewed
February 2020 reviewed
March 2021 reviewed

NOTE: This is a CONTROLLED document as are all management system files on this server. Any documents appearing in paper form are not controlled and should ALWAYS be checked against the server file version (electronic version) prior to use.